**Granville Public School Preschool**

**Procedure for Acceptance and Refusal of Authorisations**

Schools must obtain authorisation and consent from parents and authorised nominees in some circumstances. Parents may refuse to allow authorisation. All authorisations and refusals are to be kept in the child’s enrolment record.

*At Granville Public School Preschool we:*

* obtain parent consent (or consent from authorised nominees) for the following circumstances: administration of medication to children, medical treatment in the case of an accident or emergency by a doctor or hospital, including transportation in an ambulance, children being taken on excursions and regular outings, collection of children from preschool - when leaving the premises in the care of someone other than the parents, photographs being taken of children.